The next general Board meeting will take place at 7pm at Sasona on Wednesday the 8th of November.

Indya called meeting to order at 7:15pm.

**In attendance:**

Indya Flanagan - Board Secretary

Matt “Trip” Maker - Board HR

Gatlin Johnson - Board Treasurer

Ruth - Sasona Resident

Sam - Sasona Resident

Final Agenda for November 8th, 2017:

Check-In

Approve Minutes from Last Time

Staff Evaluation

Review housing policy suggestions from UT CDC

Harassment and Grievance Policy Recap

NASCO Institute Planning

Mission Statement

Executive Session

#### Approve Minutes from 10/24/2017

#### Joshua’s comment on the Google Doc version of last meeting’s minutes is to be added into the minutes as a clarification.

Moved by Indya, seconded by Gatlin. Motion passes by consensus.

Indya moves to approve the amended minutes; Trip seconds. Motion passes by consensus.

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#### Staff Evaluation

#### Tabled. Trip will look into attending the webinar hosted by Daniel.

Gatlin needs to ensure that NP Rep nominations have been posted at La Reunion. When those nominations are ready, we will notify the board.

Discussion about Natalie’s employment situation. Currently Natalie is an employee indefinitely until she ends this arrangement or we do.

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#### Review housing policy suggestions from UT CDC

Indya recommends Sasona adopt the recommendation from UT CDC to suggest that Sasona change its policies to give 7 days notice of a membership review.

Trip and Ruth discuss this recommendation.

Gatlin suggests houses might consider updating its disability policies in accordance with the recommendations.

Indya moves to accept the recommendations by the UT CDC clinic regarding the “Disability Accommodation Request Policy” verbatim (external document, linked at end of minutes).

Discussion about the definition of “disability” wrt the Fair Housing Act.

Language at the end of the legal definition of disability is a tad outdated, to say the least. Debate over whether or not to include it.

Gatlin accepts Indya’s motion. Passes by consensus.

The policy, before and after.

<https://docs.google.com/document/d/1IQG6MrSP-g3YJi2O1_lKdvmLbvuNtnZ077MTgMao6nI/edit?usp=sharing>

As modified: <https://docs.google.com/document/d/1NMohNv-4E9b6zjiiTCE2gkXNh30kVI7qBxYNlPkU30w/edit?usp=sharing>

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#### Harassment and Grievance Policy Recap

#### TABLED

#### NASCO Institute Planning

#### TABLED / SUPER IRRELEVANT

#### Mission Statement

#### TABLED

#### Executive Session

#### NOT NEEDED

New Business:

Staff report from Natalie:



* Follow-up on action items
  + We should review and decide if we want to implement the CDC house policy recommendations at the meeting today.
  + NP Rep nominations: I can make the ballot at the meeting so that we can ensure that we have another NP Rep for the next meeting. We also need to decide if a Board director can act as NP Rep for the upcoming meeting at Institute.
  + Staff evaluation training: Do we want Daniel to give the webinar at an upcoming board meeting?
* The organization/strategy
  + I’ve heard from some people involved in the ROC USA project asking for an update. Do we want to put a temporary hold on this project? Focus on looking for funding?
  + Staffing: I saw that Sam was asking for the job posting. As I understand it, I’m staying on as a contractor, but if the Board decides to move forward with filling the position, that works too. We should discuss any changes in the position, and if we decide to hire someone new, I’m available to help with onboarding.
* CHEA website
  + I think we should make the [chea.coop](http://chea.coop) site more accessible to folks looking to move into one of our houses. Currently it serves as an intranet for the houses/board. At the very least, we should segregate the internal CHEA info from a description of CHEA, our houses, and a “how to apply to live here” section. If this is something we want to move forward with, I can start working on it.
* Bookkeeping
  + Working on the book and a Lynda.com course that Andi recommended. If we want to move forward with bookkeeping training, I can reach out to her again. Is this still a pressing issue for the Board?
* NASCO Travel
  + Can we send someone? I can book travel.

Meeting adjourned at 9pm.

Our next CHEA board meeting will take place on Tuesday November 28th at 6pm at La Reunion.

**AGENDA FOR NEXT TIME:**

Check-ins

Webinar for staff evaluation training by Daniel Miller

CHEA website upgrade

Bookkeeping training for staff member

D&O Insurance

Review our policy changes

Mission Statement Revamp

Grievance Policy Recap

Discuss hosting other NP board members and guests for summer NP board meeting

**Action Items:**

Trip and Indya to do D&O Insurance

Indya to contact Community Rep

UT CDC Law Clinic recommendations:

<https://docs.google.com/document/d/1d3eDwZHWr-WjjnWuKMcCx98l-9fcrJnQk58Meq2C8c8>